



VACANCY: PROJECT ASSISTANT

Human Activities is an art institution founded by artist Renzo Martens. We work from the principle that critical art should have material effects. Symbolic effects alone are not enough. Our work ranges from art and film to ecology and regenerative agriculture. The institute is based in Amsterdam and has an international scope. Together with our Congolese sister organisation *le Cercle d'Art des Travailleurs de Plantation Congolaise* (CATPC) we develop an ecological, inclusive post-plantation, inspired and financed by art.

The job consists of:

- Assist in preparation and production of our activities: exhibitions, events, conferences, film productions, etc.
- Update websites and social media;
- Administrative- and financial tasks;
- Assist in fundraising dossiers and project reporting.
- 20 hours a week (on average).

We ask for:

- A hands-on mentality;
- Willingness to work hard. You don't mind doing some of the mundane work;
- Excellent level in Dutch, English and preferably basic level in French;
- Good at Excel or Numbers;
- Experience in social media and websites.

We offer:

- An opportunity to work in an international organisation, covering a highly diverse range of activities, and, importantly, for an idealist cause;
- Flexible working conditions;
- A 12-month contract, with the intention of prolonging it;
- Reasonable payment.

If you're interested, please send your CV and a motivation letter to Janke Brands:

janke@humanactivities.org, July 6 at the latest.